

# Introduction

## Main Screen and Tabs

### Messages Tab


The screenshot shows the iChart Sync web interface. At the top, there are links for "Logout" and "Home". Below that is a dark blue header with the "iChart Sync" logo. A navigation bar contains tabs for "Messages", "Patients", "Scripts", "Coding", "Notes", and "Settings". The "Messages" tab is active. On the left, there is a "My Inbox" panel. The main content area is divided into two columns. The left column features the iChart logo and "Account Statistics" with the following data: Patients: 56, Meds: 19, Notes: 28, Billing: 10, and Total Storage Space Used: 99 Kbytes. The right column has a section titled "Up and Comming..." (sic) with a paragraph about product enhancements and a link to "See what's new in release 1.3". Below this is a section for "New release (Version 1.31) on iPhone and version 2.0 of the Website:" followed by a list of updates and a "Known bugs:" section with a paragraph of text. A copyright notice "Copyright © 2006 Caretools Inc." is visible at the bottom right.

Logout Home

## iChart Sync

Messages Patients Scripts Coding Notes Settings

My Inbox



### Account Statistics

Patients: 56  
Meds: 19  
Notes: 28  
Billing: 10

Total Storage Space Used:  
99 Kbytes

### Up and Comming...

The team at Caretools is always working on new product enhancements and is eager to get your feedback to guide future modifications and additions.

### New release (Version 1.31) on iPhone and version 2.0 of the Website:

[See what's new in release 1.3](#)

New redesigned and enhanced website now live.  
Schedule and enter patients on the web, then sync to iChart  
New billing report options on the web  
iPhone Outbox items to be synced - new counter/reminder  
Added extra misc. field for patients and encounters  
Notes section now inherits last known Histories automatically.  
Remember to set your browser to ALLOW POP-UPS for proper functioning.

### Known bugs:

Current release v1.3 has a bug and does not allow saving of a new encounter unless the "Other" field in the encounter form has a value. The workaround is to put a value in this field, use a space or any other characters. The fixed version has been sent to Apple for distribution as update v1.31 which is now available. Please email support@caretools.com to report problems or bugs.

Copyright © 2006 Caretools Inc.

The messages tab is where new updates and information regarding the product will be displayed, as well as Inbox/Outbox items. Messages such as incoming labs and ePrescribing alerts are displayed in the inbox. Front office messages can also be created in this section that are sent to the iPhone iChart user including callbacks, labs and renewal requests.

# Patient Tab

[Logout](#)

## iChart Sync

Messages Patients Scripts Coding Notes Settings

Show  at

October 2008

Sun	Mon	Tue	Wed	Thu	Fri	Sat
40	28	29	30	1	2	3
41	5	6	7	8	9	10
42	12	13	14	15	16	17
43	19	20	21	22	23	24
44	26	27	28	29	30	31
45	2	3	4	5	6	7

Today

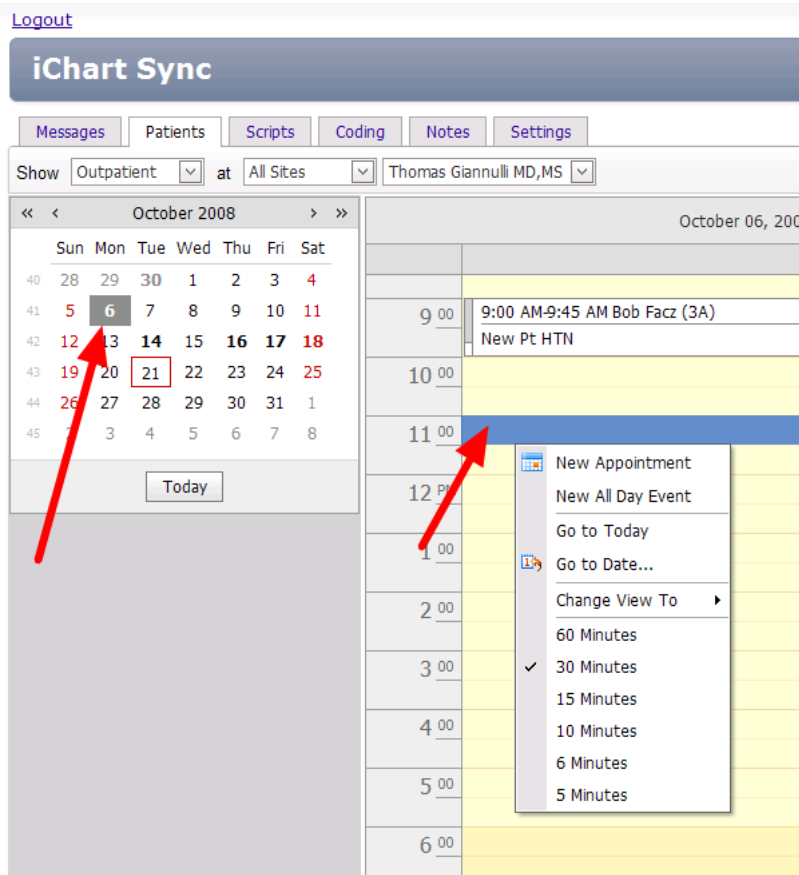
October 17, 2008

Friday, October 17

5:00	
6:00	Robert Jonson New Pt
7:00	
8:00	
9:00	
10:00	Bob Facz Louise Cabral
11:00	
12:00 PM	
1:00	
2:00	
3:00	

Copyright © 2006 Caretools Inc.

The Patient Tab offers the user several views of the patients maintained in their database. The default view is the Outpatient schedule. The top pulldown menus allow the user to select what site to view as well as change to an Inpatient census list or listing of all patients, independent of encounters, based on lastname, SSN or MRN. Patients and encounters can be added, edited or deleted.



The Outpatient schedule shows scheduled visits via bolded dates in the calendar, and on the day and week view displays to the right. The selected day or days are shown in grey background, Today is shown as red outline. The day view displays the appointment time, Patient, room number encounter information. The status of the appointment is displayed as the color bar to the left of the appointment. RIGHT CLICK the appointment or open time to edit, add or delete a visit. You can also change the appointment time or duration via DRAG and DROP.


## Scripts Tab

[Logout](#)

### iChart Sync

[Messages](#) [Patients](#) [Scripts](#) [Coding](#) [Notes](#) [Settings](#)

Prescriptions with a status of:  Unsent  Sent

Date	Drug		Sig							Patient		
10/14/2008	Viagra	50 MG	one tab(s)	PO	QD	30(thirty)	tab(s)	six	Robert	Besinger	<a href="#">View</a>	
8/29/2008	glipizide	10 MG	two tab(s)	PO	QAM	one	tab(s)		Bob	Smith	<a href="#">View</a>	
8/26/2008	BIO-CEF	333 MG	two cap(s)	PO	QAM (null)	30(thirty)	cap(s)	two	Tom	Jones	<a href="#">View</a>	
8/23/2008	DIABINESE	250 MG	two tab(s)	PO	QID (null)	21(twenty-one)	tab(s)	two	Bob	Jones	<a href="#">View</a>	
7/24/2008	Nasacort	100 MCG/Actuation	one puff(s)	per nostril	TID	one	bottle	three	Bob	Jones	<a href="#">View</a>	

Copyright © 2006 Caretools Inc.

The Scripts Tab lists all prescriptions created on the iPhone as well as ePrescribing status, as indicated by a red or green dot. The list can be filtered to display unsent or sent items, prescriptions may be viewed and printed.

## Coding Tab

[Logout](#)

### iChart Sync

Messages

Patients

Scripts

Coding

Notes

Settings

#### Billing Code Transactions To Be Reviewed Reviewed

Date	Procedure	Status	Patient	
10/17/2008	50120 Pyelotomy; with exploration	Pend	Gianna Chavez	<a href="#">View Report</a>
10/7/2008	00100 Anes salivary glnds w/bx	Pend	Gianna Chavez	<a href="#">View Report</a>
10/6/2008	99304 1st nf care pr d e/m lw severity	Pend	Gianna Chavez	<a href="#">View Report</a>
10/2/2008	50120 Pyelotomy; with exploration	Pend	Tom Jones	<a href="#">View Report</a>
9/26/2008	00100 Anes salivary glnds w/bx	Pend	Fdf df	<a href="#">View Report</a>
9/2/2008	99244 Office constlj 60 min	Pend	Bob Jones	<a href="#">View Report</a>
8/23/2008	32997 Total lung lavage (unilateral)	Pend	Becky Sampson	<a href="#">View Report</a>
8/20/2008	20101 Expl pentrg wnd spx ch	Pend	Bob Smith	<a href="#">View Report</a>
7/24/2008	99218 Observation care	Pend	Bob Jones	<a href="#">View Report</a>

Copyright © 2006 Caretools Inc.

The Coding Tab lists Procedure Codes and linked Dx codes entered on the iPhone. Once uploaded, the billing transactions are listed in the 'To be Reviewed' list. Once a report is generated and marked as reviewed, the items are transferred to the reviewed list. The billing report format is controlled by the report type pull down menu.

## Notes Tab

[Logout](#)

### iChart Sync

[Messages](#)

[Patients](#)

[Scripts](#)

[Coding](#)

[Notes](#)

[Settings](#)

#### Notes

Date	Note Type	Status	Patient		
10/11/2008	Addendum	locked	Gianna	Chavez	<a href="#">View/Edit</a>
10/7/2008	SOAP	locked	Gianna	Chavez	<a href="#">View/Edit</a>
10/7/2008	SOAP	locked	Gianna	Chavez	<a href="#">View/Edit</a>
10/7/2008	SOAP	locked	Gianna	Chavez	<a href="#">View/Edit</a>
10/7/2008	SOAP	locked	Note	First	<a href="#">View/Edit</a>
10/7/2008	SOAP	locked	Tom	Jawryr	<a href="#">View/Edit</a>
10/7/2008	SOAP	locked	Test	Tester	<a href="#">View/Edit</a>
10/7/2008	SOAP	locked	Test	Tester	<a href="#">View/Edit</a>
10/7/2008	SOAP	locked	Test	Tester	<a href="#">View/Edit</a>
10/7/2008	H and P	locked	Rhonad	Oakmont	<a href="#">View/Edit</a>
9/26/2008	SOAP	locked	Fdf	df	<a href="#">View/Edit</a>
9/26/2008	H and P	locked	Fdf	df	<a href="#">View/Edit</a>
9/26/2008	H and P	locked	Fdf	df	<a href="#">View/Edit</a>
9/3/2008	H and P	locked	Tom	Jones	<a href="#">View/Edit</a>
9/2/2008	SOAP	locked	Bob	Jones	<a href="#">View/Edit</a>
8/23/2008	Clinic Follow-Up	locked	Tom	Jones	<a href="#">View/Edit</a>
8/21/2008	SOAP	locked	Tom	Jones	<a href="#">View/Edit</a>
8/21/2008	SOAP	locked	Todd	Samsung	<a href="#">View/Edit</a>
8/21/2008	H and P	locked	Todd	Samsung	<a href="#">View/Edit</a>

1 2

Copyright © 2006 Caretools Inc.

The Notes Tab lists all the uploaded notes, and can be sorted by Column. Notes can be printed, viewed and further edited and saved via selecting the View/Edit link.

## Settings Tab

[Logout](#)

### iChart Sync

[Messages](#) [Patients](#) [Scripts](#) [Coding](#) [Notes](#) [Settings](#)

My Settings

[My Profile](#)

[My Templates](#)

[My Note Types](#)

[My Password](#)

Shared Library

[General Medicine](#)

[General Surgery](#)

[Cardiology](#)

[Ob-GYN](#)

[Orthopedic](#)

[Chiropractic](#)

[Neurology](#)

[Urology](#)

**Templates**  Active files to use on the device

Inactive Files

[New Template](#)

File Name	Last Write Time	File Size	Status	
BackPain (Ortho).xct.xml	9/23/2008	31,608 bytes	<a href="#">View</a>	<a href="#">Deactivate</a> <a href="#">Delete</a>
Chest Pain (Gen Med).xct.xml	10/7/2008	47,583 bytes	<a href="#">View</a>	<a href="#">Deactivate</a> <a href="#">Delete</a>
Cough (Gen Med).xct.xml	10/6/2008	21,157 bytes	<a href="#">View</a>	<a href="#">Deactivate</a> <a href="#">Delete</a>
Pacemaker - CV.xct.xml	9/19/2008	5,274 bytes	<a href="#">View</a>	<a href="#">Deactivate</a> <a href="#">Delete</a>
Syncope - CV.xct.xml	10/20/2008	12,264 bytes	<a href="#">View</a>	<a href="#">Deactivate</a> <a href="#">Delete</a>

Copyright © 2006 Caretools Inc.

The Settings Tab displays the user's Profile, and selected Templates and NoteTypes. The user can also select and view the Shared Library of Template and Note Types, and include them in their personal lists. The user friendly template tool is also accessed via this tab, by selecting View on an item within 'My Templates' .

## User Friendly Template Tool

Template Filename  (file is auto-saved, changes are permanent) [Help](#)

Template Name

Template Symptom

Template Specialty

Template Author

### Differential Dx List

Angina#413.9  
Myocardial Infarction#410.90  
Acute pericarditis#420

Add Edit Del Move

### Section Key

Subj  
careplan#410  
careplan#413  
careplan#420

Add Edit Del Move

### Menu 1

Add Edit Del Move

### Menu 2

Add Edit Del Move

### Menu 2 Action

Add Edit Del Move

Glue language

This tool allows users to adjust existing templates or create new templates. All changes are saved automatically, and are downloaded to the iPhone during the Sync process. See the online User's Guide at <http://www.caretools.com/TemplateTool.pdf>